



ON AND AWARE

UNDERSTANDING THE ELEMENTS OF DIGITAL CITIZENSHIP AND USING TECHNOLOGY
RESPONSIBLY IN THE SCHOOL

BY:

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CURRENT POLICY: “OFF AND AWAY”

- Promotes attention being placed solely on real world happenings of school
- Minimizes irresponsible use of technology
- Denies access to digital citizens
- Denies ability to practice positive digital citizenship
- Denies ability to create positive digital footprints
- Denies ability to develop digital literacy
- Denies ability to develop positive digital communication skills

KNOW THE ELEMENTS OF POSITIVE CITIZENSHIP

- Digital Access
- Digital Commerce
- Digital Communication
- Digital Literacy
- Digital Etiquette
- Digital Law
- Digital Rights and Responsibilities
- Digital Health and Wellness
- Digital Security

DIGITAL ACCESS

In order to create and promote positive digital citizenship educators must:

- Use resources at disposal to provide access and promote participation
- Ensure those with limited access outside of the school are not denied the ability to participate at the same level of those with full access outside of school
- Grant and promote responsible use of access during school hours
- Grant and promote responsible use of access after school hours

DIGITAL COMMERCE

In order to create and promote positive digital citizenship educators must:

- Educate students on how digital commerce is tracked
- Educate students on how digital commerce occurs
- Model responsible digital commerce

DIGITAL COMMUNICATION

In order to create and promote positive digital citizenship educators must:

- Provide students with platforms to communicate digitally
- Educate students on responsible digital communication practices
- Model responsible digital communication practices
- Provide students time in class to digitally communicate with peers through the use of discussion boards, blogs, learning ePortfolios, etc.

DIGITAL LITERACY

In order to create and promote positive digital citizenship educators must:

- Educate students on how to use the digital tools at their disposal (Microsoft Office, Google Classrooms, Google Docs, OneDrive, etc.)
- Demonstrate the responsible use of those digital tools
- Provide assignments that allow practice using those digital tools
- Provide feedback on practice using those digital tools

DIGITAL ETIQUETTE

In order to create and promote positive digital citizenship educators must:

- Provide information on proper digital etiquette to students and parents
- Model proper digital etiquette in the classroom and around campus
- Provide students opportunities to practice proper digital etiquette in the classroom and around campus
- Promote empathetic digital use in the classroom and around campus

DIGITAL LAW

In order to create and promote positive digital citizenship educators must:

- Inform students and parents of digital law governing student practices inside and outside of school
- Inform students and parents of consequences for breaking digital law governing student practices inside and outside of school
- Inform students and parents on practices to ensure digital law is maintained inside and outside of school
- Demonstrate practices (citing, attributing, communicating) within the parameters of digital law

DIGITAL RIGHTS AND RESPONSIBILITIES

In order to create and promote positive digital citizenship educators must:

- Inform students of their rights as digital creators
- Inform students of others rights as digital creators
- Provide students with a structure for technology use
- Provide students a clear understanding of expectations of behavior while using technology

DIGITAL HEALTH AND WELLNESS

In order to create and promote positive digital citizenship educators must:

- Educate students on proper ergonomics while using technology
- Model proper ergonomics while using technology
- Educate students on the topic of online addiction
- Educate students on the consequences of online addictions
- Model practices that demonstrate balance between the real world and the digital world

DIGITAL SECURITY

In order to create and promote positive digital citizenship educators must:

- Inform students on the importance of protecting your digital self
- Inform students on how to protect your digital self
- Inform students on how protecting your digital self protects the digital community as a whole
- Demonstrate practices that protect your digital self and the digital community

GET YOUR REPS

RESPECT YOURSELF AND OTHERS

Educators that model responsible use when provided access to the online community will instill a culture that students desire to be a positive part of. Part of creating a positive culture of use is ensuring that all citizens within the community comprehend, acknowledge, and follow the laws of the digital community.

EDUCATE YOURSELF AND OTHERS

Educators that introduce and use digital tools within the classroom promote digital literacy and effective digital communication. Educators that use digital tools and resources bought through the digital community demonstrate how digital commerce benefits themselves and their students.

PROTECT YOURSELF AND OTHERS

Educators that demonstrate a proper balance of online activity and offline activity within the classroom create habits that ensure students are healthy digital citizens. Educators that demonstrate proper citation, attribution, and communication ensure that students will protect themselves and the digital community when using technology.

WAYS TO PROMOTE PROPER BEHAVIOR UNDER “ON AND AWARE”

- Have expectations for responsible use posted in the classroom
- Provide opportunities to practice responsible use during independent activities such as listening to music, using digital dictionaries, and using digital calculators or applications when completing bellwork or copying vocabulary
- Provide opportunities to practice responsible use during collaborative activities such as use a discussion board to communicate understandings, analysis, and evaluations of content, use of a blog to demonstrate competency in the SEE Strategy, and use of digital tools to create digital assessments (project-based learning)
- Inform students on how and where their resources (worksheets, graphic organizers, texts, assessments, etc.) were found if they were taken from the digital community
- Provide students a healthy balance of on and offline activities to promote responsible and healthy digital citizenship
- Develop fair and consistent consequences to be given when students do not demonstrate responsible digital behavior

REFERENCES

Ribble, Mike. Digital Citizenship in Schools: Nine Elements All Students Should Know (Kindle Location 1374). ISTE. Kindle Edition.